

**Board of Fire Commissioners  
District 2, Howell Township Fire Company No. 1  
Adelphia, NJ 07710**

August 3, 2015

**REGULAR MEETING**

Notice of time, date, location and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman Harry Carter, at 8:00 PM.

A Roll call was taken showing George Patten, Frank Biddle, III, Harry Carter, Thomas Ward, and Doug Howlett present. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by Tom Ward and seconded by Doug Howlett; to approve the minutes of the last meeting held on July 6, 2015, motion carried.

The following Vouchers have been submitted for payment.

<b>VOUCHER</b>	<b>LINE #</b>	<b>VENDOR</b>	<b>AMOUNT</b>
1760	A12-3	A. R. Communications	296.00
1761	A12-3	Barg's Lawn & Garden Shop, Inc.	92.99
1762	A12-3	Brice's Auto Supply, Inc.	262.88
1763	A12-3	Defender Emergency Products	1,455.52
1764	A12-3	First Priority Emergency Vehicles	1,250.52
1765	A12-3	G & L Lawn Service, Inc.	1,250.00
1766	A12-3	Kempton Flag	650.30
1767	A12-3	MyFleetCenter.com	40.48
1768	A12-3	Team Life	668.00
1769	A12-4	Access Health Systems	3,645.00
1770	A12-4	Family Practice of Centra State	150.00
1771	A12-4	NetLink	199.00
1772	A12-6	Pedroni Fuel Co.	1,130.20
1773	A12-8	JCP&L	1,580.32
1774	A12-8	N. J. American Water	202.61
1775	A12-8	N. J. Natural Gas	198.04
1776	A12-8	Verizon	382.44
1777	A12-8	Verizon Communications	65.81
1778	A12-8	Verizon Wireless	803.91
1779	A12-9	N. J. American Water	6,670.80
1780	A12-9	N. J. American Water	6,886.88

1781	A12-10	Freehold Cartage, Inc.	118.90
1782	A12-10	Jersey Coast Fire Equipment, Inc.	105.00
1783	A12-10	Sakoutis Brothers Disposal	75.00
1784	A12-3	Wireless Communications & Electronics	16,708.50
Electronic	A9-1	Payroll by Paychex (for July, 2015)	2,871.18
Electronic	A9-1	Tax Pay by Paychex (for July, 2015)	576.75
Electronic	A9-1	Paychex Fee (deducted 08-10-15)	140.22
Electronic	A9-1	July 2015 N. J. Pension Payment	201.42
Total			\$48,678.67

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by George Patten, seconded by Doug Howlett, and a roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

The resolution, which was duly adopted on this day, is attached to minutes.

### **Communications**

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file.

### **Legal**

With Mr. Youssouf's absent, there will not be a legal report tonight.

### **Chief's Report**

Chief Bob Tice gave his incident report for the month of July, 2015. The Chief would like to purchase the following items.

- 1) Eight (8) sets of Morning Pride Turnout Gear to our specs, on State Contract from Skylands Area Fire Equipment & Training for a total of \$25,648.72.
- 2) Replacement Fire Hose from Continental Fire and Safety for a total of \$5,416.00.
- 3) Five (5) Motorola 1250 Portable Radios and Five (5) Motorola Minitor 6 Pagers from Wireless Communications & Electronics for a total of \$6,457.50.
- 4) Two (2) Nicol Hose Hooks from All Hands Fire Equipment for a total of \$177.80.
- 5) One (1) Dell Computer for the I Am Responding Program from Dell for a total of less than \$750.00.
- 6) One (1) GPS activated OPTICOM System for the Route 33 and Fairfield Road Traffic Light from Signal Control Products for a total of \$8,195.00.

After some discussion, a resolution was offered by Tom Ward and seconded by Doug Howlett, to purchase the items the Chief requested. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

Captain Greg Player has been working on the Audio and Visual Equipment Quotes for the system to be installed at the Route 33 Fire Station. Captain Player received two quotes from the three vendors he had contacted. CSAV Systems quoted \$8,639.00 and TRT Computer Services quoted \$8,874.50. After some discussion, a resolution was offered by Frank Biddle III and seconded by Tom Ward, to contract with CSAV Systems for the installation of the Audio and Visual Equipment at the Route 33 Fire Station. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

### **Committees**

Frank gave a report on the Executive Board Meeting which was held on July 23, 2015. Frank also gave a report on the trucks as follows.

- 1) 19-2-85 was serviced by Defender Emergency Products and the AC System was also repaired.
- 2) Barg's Lawn and Garden Shop repaired a Quick Vent Saw from 19-2-78.
- 3) Art replaced the two batteries in 19-2-67's Command Vehicle.
- 4) Both pump panel pull out steps on 19-2-90 were repaired by First Priority.
- 5) 19-2-67 had his vehicle serviced at Jiffy Lube.
- 6) Clean Air Company repaired the two exhaust drops in the 19-2-78 bay.
- 7) Two members of the Truck Committee will be going to South Dakota for the Pre Construction Meeting for the New Rescue Pumper.
- 8) The Front End Shop replaced the fuel pump on 19-2-66's Command Vehicle.
- 9) The Front End Shop also repaired 19-2-88.
- 10) We received a quote from HYTEC in Lancaster Pa. for some changes and repairs to 19-2-96. The total would be \$5,966.00.

A resolution was offered by Tom Ward and seconded by Doug Howlett, to have HYTEC make the repairs and changes to 19-2-96 pending the approval of Mr. Youssouf. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

**Old Business**

George said that Breeze Mechanical has started the repairs in the Radio Room at the Route 33 Fire Station.

Tom said that All Fences In has repaired the gates and fence for the dumpster enclosure at the Route 33 Fire Station.

**New Business**

Souper Groove has asked to use the field for parking again this year for an event on Labor Day Weekend. A motion was made by Frank Biddle III and seconded by Tom Ward to approve this request. Motion passed.

With no further business to come before the Board, the meeting was adjourned at 8:55 PM.